

MINUTES
SUNGARD ADVANCE ADVISORY COMMITTEE MEETING
April 26, 2007

PRESENT:

UMBC: Megan Rolenc
UMCP: Anissa Holmes, Kevin Ngugi, Carolyn Bayle, Emi
UMES: Chenita Kollock, Deborah Robinson
UMF: Randy Possehl
TU: Jeri Bielas
UMUC: Tara Goodman, Sooraj Matthew
USM: Vladimir Jirinec, Joseph Ng, Paul Hagerhorst

Next Advisory Board Meeting: July 19, 2007

- 1) **New Trainer**
 - We have hired a new trainer to replace Judi. Melody Tippett comes to us from Verizon. Melody has extensive experience with training users in a client/server as well as a web environment.
- 2) **Review of Last Meeting Notes** – no additions or corrections.
- 3) **BSR bugs/Quality Checks**
 - **Unable to change passwords** – Some users are unable to change their password. This problem will be resolved as quickly as possible. This has been fixed with the most recent patch distributed in December.
 - **Name lookup problems** – We have found that some records are missing the necessary “sounds like” field in the name table. As a result, some “sounds like” lookups will not return all of the appropriate records. This problem has been corrected.
- 4) **New Servers**
 - We are waiting on Sybase to deliver the 64-bit version of the database.
- 5) **Pledge Bequest and Planned Gift Transaction**
 - A pledge bequest is entered when someone notifies us that we are in their will. A planned gift is entered when someone notifies us that we are the beneficiary in their trust, life insurance policy, or property/estate.
- 6) **Special Handling Code and Source Code in Gift Entry** (see attached)
 - The committee agreed to update the drop-down tables as previously discussed.
- 7) **Donor Advised Funds Record Type**
 - After a lengthy discussion, the group agreed that we need to further research if a donor advised entity can only give gifts that are donor advised.
- 8) **Writeoffs and Overpaid Pledges**
 - Reports were distributed contained all pledges that need to be written down due to non-payment up to June 30, 2005. These pledges will be modified on Friday, June 8th.
- 9) **Adding Proposal Stage to Main Entity Screen**
 - This field will be added to the main entity screen. This implementation will require a file to be distributed to all users.

10) Web Seminars (see attached)

- There are two upcoming web seminars that might be of interest to our group. The Annual IRS Update as well as Best Practices in Gift Processing on June 6th and June 13th respectively.

11) New Business

- **Close of FY07** – We will try to close FY07 on July 13th.
- **Budget** – A budget conference call has been scheduled for June 26th at 3 pm.
- **Accurint** – The data has been sent to Accurint and we expect to receive the updates in two weeks.

12) Next Meeting Date – Wednesday, July 19