

**MINUTES**  
**SUNGARD ADVANCE ADVISORY COMMITTEE MEETING**  
**July 24, 2008**

**ATTENDEES:**

**UMBC:** Megan Rolenc  
**UMCP:** Kevin Ngugi  
**UMES:** Deborah Robinson  
**UMF:** Randy Possehl  
**FS:** Todd Moffett (Conference Call)  
**TU:** Jeri Bielas, Kelly Hilton  
**UMUC:** Simmy Papali  
**USM:** Betty Jennings, Vladimir Jirinec, Joseph Ng, Alice O'Dea, Melody Tippet

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**Next Advisory Board Meeting: August 21, 2008**

1. **Power Outage** – There was a Power Outage this morning. Access to Advance was available approximately 7:30 a.m. Extracts were processed and completed by 8:30 a.m. due to the outage.
2. **Review of Last Meeting Notes** – no additions or corrections.
3. **BSR bugs/Quality Checks** – Vlad reported that there is a problem when a Gift Club Membership Lookup is performed. The Lookup message states that there are 937 rows found but when the lookup is completed only 815 rows are displayed. Vlad provided a copy of three screen shots reflecting this bug. Committee Participants Lookup does not have the same discrepancies as the Gift Club Membership Lookup. The 815 rows do not include people who do not have addresses associated with their record.

**Action Item:** Vlad has verified that the Gift Club Membership Lookup bug has been reported to Sungard. It is unknown as to the date this fix will be available.

Everyone agreed that the Sybase fix will be installed no later than August 7th. The SSL will be turned on August 20th. If anyone reports Advance not working after August 20th, make sure the Sybase fix has been installed.

4. **Transfer Student Data** – Vlad did hear back from the University of Mississippi. Vlad provided a hand out with screen shots reflecting what University of Mississippi is using. On the Degree screen, the following fields are being used:

Institution

Transfer (changed Non Grad to Transfer field selection of Yes or No)

Type

After saving, Go To Additional Degree Info and add Transfer Date to the Stop Date Field

UMBC is interesting in using this process to capture Transfer Student Data.

**Action Item:** Transfer Student Data will be added to next month agenda to see if Anissa wants to also use this process.

5. **Security** – Vlad asked if everyone was aware of the security breach that occurred with mailing labels that the Transportation Department in College Park sent out. Students Social Security Numbers appeared on the labels. The university apologized in an e-mail to students and advised them to put a 90-day fraud alert on their consumer credit files. The school is also offering a one-year credit monitoring service from Equifax, at no charge to students. Vlad assured everyone that Social Security is only sent to Accurant.

- 6. Password Default Emails** – Vlad stated that Password Defaults are not being reset by many users. The Quality Check Report reflects which users have not reset their password. Emails are going to be sent to these users advising them to change the default password within **3 days (72 hours)** of receipt of the email. If the default password is not changed, the users account will be locked. Melody stated that during Inquiry training, she has the student change the default password during training. She was not sure if College Park has the student change the default password during training. Passwords should be 8 characters which should include one letter and one number. The password must not be a user name or name or the word password.  
**Action Item:** Emails will be distributed by August 21<sup>st</sup>. Kevin will check and see if College Park Inquiry training has students change their password during training.
- 7. CAE Report** – Vlad reported that the CAE report will need to be rerun after the DAF is corrected.  
**Action Item:** Vlad will notify everyone when the report is available. An email was sent out on August 10<sup>th</sup> stating the corrected CAE reports were available.
- 8. Running Advance on a Mac** – Based on Kevin’s advice there are three options for running Advance on a Mac.
1. Use VMWARE to simulate the Windows environment and install/run in this environment.
  2. Run Windows in parallel on the Mac (also known as dual booting) and boot the Mac into Windows. Install/run Advance in the Windows environment.
  3. Use Remote Desktop to connect to your remote desktop machine and use that copy of Advance. If you have any questions, call Kevin.
- 9. Search Committee Update** – Melody reported that a second search provided 40 candidates. Thirteen of these candidates have been identified for a Phone Interview. Phone Interviews will be conducted the week of August 4<sup>th</sup>.
- 10. Sungard MidYear Conference** – Melody reminded everyone that the early bird registration ends on July 25<sup>th</sup>, the cost of the conference is \$1255. If you are interested in attending the conference use this link to register <http://www.sungardhe.com/midyear>. There was no one at the meeting that was planning on attending the conference.
- 11. Address Search** – Betty stated that she is working with each campus on the Accurint data. There are several reports that have been sent to each campus.  
**Action Item:** - Provide Betty feedback on each report that she sends out.
- 12. New Business**
- Vlad reported that Joyce sent a Dec 2007 Market Value. Emails will be sent out when the data is loaded in Advance.
  - Megan asked if anyone is using Wealth Screening since 2005. No one is using.
  - Jeri asked if anyone is using or capturing email addresses from Vendors. Vlad stated that a lot of Vendors but the last time this data was used seven years it was not reliable. Vlad offered to look into it again but no one was interested.
- 13. Next Meeting Date** - The next meeting will be held at the Elkins Building on Thursday, August 21, 2008 at 10:00 a.m.